



Queen
Elizabeth's
School

GURUGRAM, INDIA



CANDIDATE BRIEF FOR THE APPOINTMENT OF

FS- Year 8
Specialist Teachers
- Hindi

JANUARY 2026



Welcome from CEO

Thank you for your interest in joining Queen Elizabeth's School, Gurugram. I am delighted you're exploring the possibility of becoming part of our extraordinary journey. At Queen Elizabeth's Global Schools, we are doing something truly special. We are building an ambitious and inclusive family of schools inspired by the values and heritage of our founding school Queen Elizabeth's School, Barnet—one of the UK's most academically distinguished institutions. But while our standards are world-class, our mission is deeply human: to nurture confident, able, and responsible young people, who are ready to shape the world with both intellect and integrity.

We are unapologetically aspirational for every child and every colleague. That means we expect the best, but we also give our best. As part of our team, you'll find yourself surrounded by high performing, like-minded professionals who support, challenge, and inspire one another every day. You will be empowered to lead, to grow, and to make a genuine impact. We are proud of the diverse and inclusive communities we are cultivating across our schools, and safeguarding is central to all that we do. This is a place where every individual, regardless of background, is seen, heard, and valued.

If you believe in the power of education to transform lives, and if you are excited by the idea of helping shape something exceptional from the ground up, we warmly invite you to take the next step with us.



Caroline Pendleton-Nash
CEO, Queen Elizabeth's Global Schools



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The School

At Queen Elizabeth's School, Gurugram, we proudly extend the distinguished legacy of Queen Elizabeth's School, Barnet—one of the United Kingdom's most celebrated academic institutions. Founded on centuries of tradition and intellectual rigour, our branch schools uphold an uncompromising commitment to academic excellence, character formation, and cultural enrichment.

Our vision is to cultivate dynamic, world-class learning environments where the next generation of confident, able, and responsible young people are shaped. We challenge our students to think independently, lead with purpose, and embrace a global perspective—all within a community that values tradition, discipline, and innovation. By blending the timeless values of our founding school with the opportunities of a rapidly evolving world, we ignite curiosity, inspire ambition, and prepare our students to make meaningful contributions to society—as scholars, leaders, and changemakers.





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The Opportunity

Queen Elizabeth's School, Gurugram is seeking an exceptional Hindi Teacher to join our ambitious and high-performing academic team. This is a rare opportunity to help students become confident and culturally aware learners by delivering engaging Hindi lessons that build strong communication skills and a love for language and literature. We are looking for an inspiring educator who can bring expertise in differentiated instruction, innovative teaching practices, and assessment for learning, while fostering a love for Hindi language and culture.

If you are a forward-thinking teacher with a deep love for Hindi and a drive to deliver excellence, we would be delighted to hear from you. This is your chance to be part of a school that celebrates academic rigour, creativity, and the pursuit of knowledge.

The Role

Job Title: FS- Year 8 Specialist Teachers - Hindi

Function: Academics

Reports To: Deputy Head Prep School (Academics) & Deputy Head Senior School (Academics)

Teaching & Learning

- Plan and deliver engaging, learner-centred Hindi lessons across all key stages.
- Teach Hindi Language and Literature in alignment with the Cambridge International Curriculum standards.
- Foster critical thinking, analytical interpretation, and a genuine appreciation for reading and writing.
- Employ effective differentiation strategies and innovative teaching approaches to meet the needs of diverse learners.
- Actively promote a strong reading and writing culture within Queen Elizabeth's School, Gurugram.

Assessment & Curriculum Development

- Design and implement assessments aligned with Cambridge Checkpoint, IGCSE, and A Level standards.
- Use formative and summative assessment data to monitor student progress and inform effective instructional planning.
- Collaborate closely with colleagues to continuously enhance and enrich the delivery of the Hindi curriculum.
- Integrate cross-disciplinary projects, global perspectives, and appropriate digital tools to enrich learning experiences.

Student Enrichment

- Support and mentor students through literary clubs, debate teams, public speaking forums, and creative writing activities.
- Organise and contribute to school literary events such as book fairs, poetry slams, author visits, and reading initiatives.
- Guide and prepare students for academic competitions and external examinations, as required.

Professional Engagement

- Participate in department meetings, planning sessions, CPD activities, and whole school initiatives.
- Maintain regular communication with parents and guardians about student progress.
- Contribute to a safe, respectful, and inclusive school environment that fosters academic and wellbeing.



Safeguarding and Professional Conduct

- Uphold the school's safeguarding and child protection policies and procedures at all times.
- Uphold the school's safeguarding and child protection responsibilities, always ensuring student safety and wellbeing.
- Maintain professional conduct in line with the school's values and COBIS expectations, ensuring the safety and wellbeing of all students.

The Person

Qualifications and Experience

- Bachelor's or Master's degree in Hindi or a related discipline.
- Recognised teaching qualification (B.Ed. or equivalent).
- Proven experience of 3 years teaching from Foundation Stage to Year 8
- Experience in an international or premium school environment, ideally following the Cambridge curriculum.

Personal Qualities

- Excellent command of spoken and written Hindi.
- Exposure to international education standards.
- Strong interpersonal skills with a friendly and approachable demeanour.
- Well organized with the ability to multitask and prioritize tasks in a fast-paced environment.
- Empathy, patience, and a nurturing approach to working with students.



The Package

We believe that outstanding educators deserve outstanding support. Our compensation and benefits package reflects our deep commitment to attracting and retaining exceptional colleagues who share our ambition and values. Subject to individual status, our package includes:

Salary We offer a generous, salary aligned to our internal salary scale, which is based on qualifications and experience. This scale is reviewed annually by the Governing Body to ensure it remains competitive with leading international schools. The salary reflects our expectation that staff contribute fully to the co-curricular, pastoral, and house life of the school. A strong commitment to holistic education is at the heart of our professional culture.

Accommodation Housing / a housing allowance is provided to support a high standard of living.

Relocation Support For international hires, flights are covered for the employee and eligible dependents. A relocation/shipping allowance is included to ease the transition.

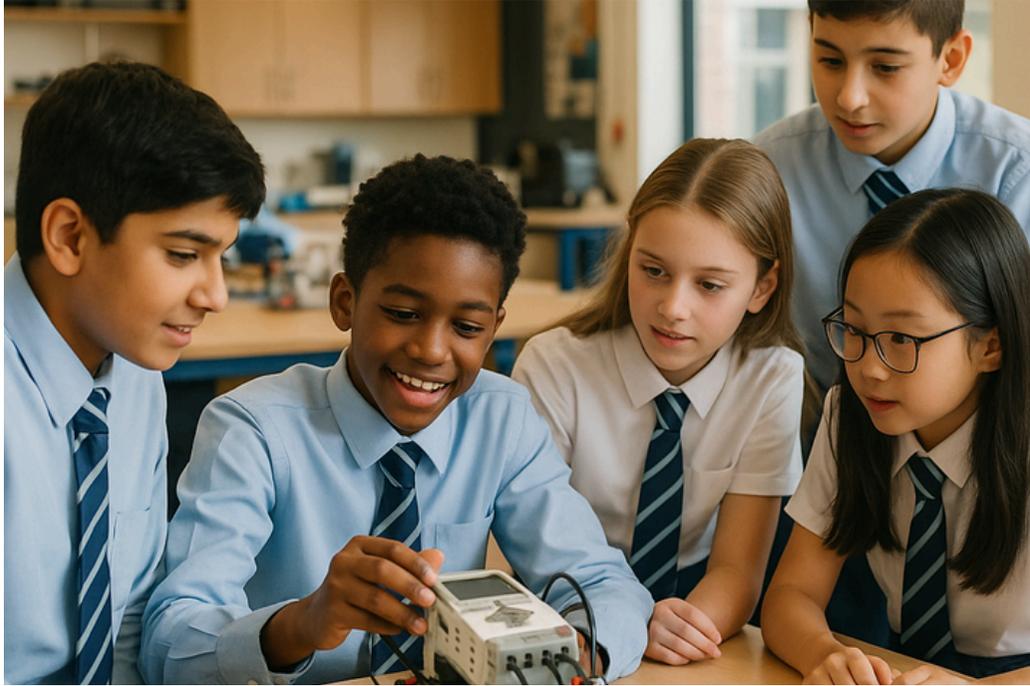
Annual Airfare Annual return airfare will be provided for international hires and eligible dependents.

Medical Insurance Comprehensive medical insurance is provided for the employee and dependents (where applicable). School Fee Remission Subsidised education for up to two children attending Queen Elizabeth's School, Gurugram.

Gratuity End-of-service gratuity provided in accordance with local Labour Law. Professional Development A dedicated Professional Development Fund is available to support continuous growth through courses, certifications, or attendance at leading educational conferences.

Discretionary End-of-Contract Bonus A discretionary bonus may be awarded upon completion of the contract, in recognition of performance and contribution to school life. Wellbeing & Staff Culture A calendar of staff wellbeing and enrichment activities, focused on balance and connection. A supportive, inclusive environment where all colleagues are valued, inspired, and empowered.





The Process

Applications should be submitted electronically via the TES platform. Please ensure that all required documents are uploaded as part of your application.

Shortlisted candidates will be invited to a panel interview with the school leadership team. Candidates will be asked to present their vision for delivering an outstanding education that nurtures confident, able, and responsible young people, in alignment with the ethos of Queen Elizabeth's Global Schools.

Queen Elizabeth's Global Schools are an equal opportunities employer and are deeply committed to safeguarding our students, ensuring their safety and wellbeing. We expect all staff and members of our community to share this commitment and to promptly report any concerns about a student's or community member's safety or wellbeing. Applicants must be willing to undergo rigorous child protection screening, including checks with past employers and providing Police Clearance Certificates from all countries that the applicant has resided in.



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*Some images within this document have been generated using Artificial Intelligence (AI).

*Opening and operations are subject to building completion and final approval from the Government of Haryana Education Department and Cambridge International Education.