



Queen  
Elizabeth's  
School

DUBAI SPORTS CITY



CANDIDATE BRIEF FOR THE APPOINTMENT OF

# Director of Multilingual Programmes



# Welcome

Thank you for your interest in joining Queen Elizabeth's School, Dubai Sports City. I am delighted you're exploring the possibility of becoming part of our extraordinary journey.

At Queen Elizabeth's Global Schools, we are doing something truly special. We are building an ambitious and inclusive family of schools inspired by the values and heritage of our founding school, Queen Elizabeth's School, Barnet—one of the UK's most academically distinguished institutions. But while our standards are world-class, our mission is deeply human: to nurture confident, able, and responsible young people, who are ready to shape the world with both intellect and integrity.

We are unapologetically aspirational for every child and every colleague. That means we expect the best—but we also give our best. As part of our team, you'll find yourself surrounded by high-performing, like-minded professionals who support, challenge, and inspire one another every day. You will be empowered to lead, to grow, and to make a genuine impact.

We are proud of the diverse and inclusive communities we are cultivating across our schools, and safeguarding is central to all that we do. This is a place where every individual—regardless of background—is seen, heard, and valued.

If you believe in the power of education to transform lives, and if you are excited by the idea of helping shape something exceptional from the ground up, we warmly invite you to take the next step with us.



**Dan Clark**  
*Principal*  
*Queen Elizabeth's School,*  
*Dubai Sports City*



# The School

At Queen Elizabeth's School, Dubai Sports City, we proudly extend the distinguished legacy of Queen Elizabeth's School, Barnet—one of the United Kingdom's most celebrated academic institutions. Founded on centuries of tradition and intellectual rigour, our branch schools uphold an uncompromising commitment to academic excellence, character formation, and cultural enrichment.

Our vision is to cultivate dynamic, world-class learning environments where the next generation of confident, able and responsible young people are shaped. We challenge our students to think independently, lead with purpose, and embrace a global perspective—all within a community that values tradition, discipline, and innovation.

By blending the timeless values of our founding school with the opportunities of a rapidly evolving world, we ignite curiosity, inspire ambition, and prepare our students to make meaningful contributions to society—as scholars, leaders, and changemakers.





# The Opportunity

We are seeking a visionary and accomplished language education leader to serve as Director of Multilingual Programmes at Queen Elizabeth's School, Dubai Sports City.

This is a prestigious opportunity to shape and lead the development of innovative, world-class language learning experiences within a truly multilingual and multicultural environment. You will oversee the design, implementation, and evaluation of exceptional language programmes that foster fluency, cultural intelligence, and global citizenship, ensuring alignment with the National Curriculum for England and the school's strategic academic vision.

As a key academic leader, you will collaborate across all phases of the school to embed language learning as a cornerstone of our international identity. You will drive excellence in Arabic, French, and additional modern foreign languages, championing linguistic diversity as a powerful pathway to intercultural competence and future-ready leadership.

As a member of the extended leadership team, you will play an instrumental role in advancing the mission of Queen Elizabeth's Global Schools, while upholding the values and scholarly legacy of our founding institution, Queen Elizabeth's School, Barnet.

If you are a dynamic and forward-thinking educator with a passion for multilingualism and a commitment to shaping globally fluent learners, we would be delighted to hear from you.

# The Role

**Job Title:** Director of Multilingual Programmes  
**Reporting to:** Assistant Head

## Strategic Leadership of Language Programmes

- Design and implement a whole-school multilingual strategy, aligned with the school's mission, student demographics, and the standards of the National Curriculum for England.
- Promote multilingualism as a driver of global citizenship, international-mindedness, and inclusive education.
- Lead the development of a home-language/mother tongue programme, ensuring cultural identity is preserved and celebrated through academic rigour.
- Collaborate with the Director of Arabic to launch an innovative bilingual Arabic–English Pre-Prep School programme, promoting dual-language fluency from the earliest years.
- Lead the strategic development and implementation of a whole-school English as an Additional Language (EAL) programme, ensuring alignment with the National Curriculum for England, and the school's inclusive ethos.
- Work closely with the Senior Leadership Team to ensure language offerings reflect global trends and university readiness.

## Curriculum Development and Innovation

- Oversee the design, resourcing, and delivery of all language curricula across the school, ensuring academic excellence and alignment with GCSE, A-Level, and international language proficiency frameworks.
- Champion innovation in teaching and learning, integrating technology, adaptive learning tools, and interdisciplinary approaches to deepen language acquisition.
- Ensure provision for both native and non-native speakers, with clear progression and personalisation across key stages.

## Faculty Leadership and Development

- Lead, mentor, and manage a team of highly qualified language specialists, fostering a culture of excellence, collaboration, and pedagogical inquiry.
- Design and implement high-impact professional development, informed by global best practice in multilingual education.
- Support recruitment, onboarding, and retention of world-class language educators, positioning the department as a model of international teaching excellence.



## Student Achievement and Engagement

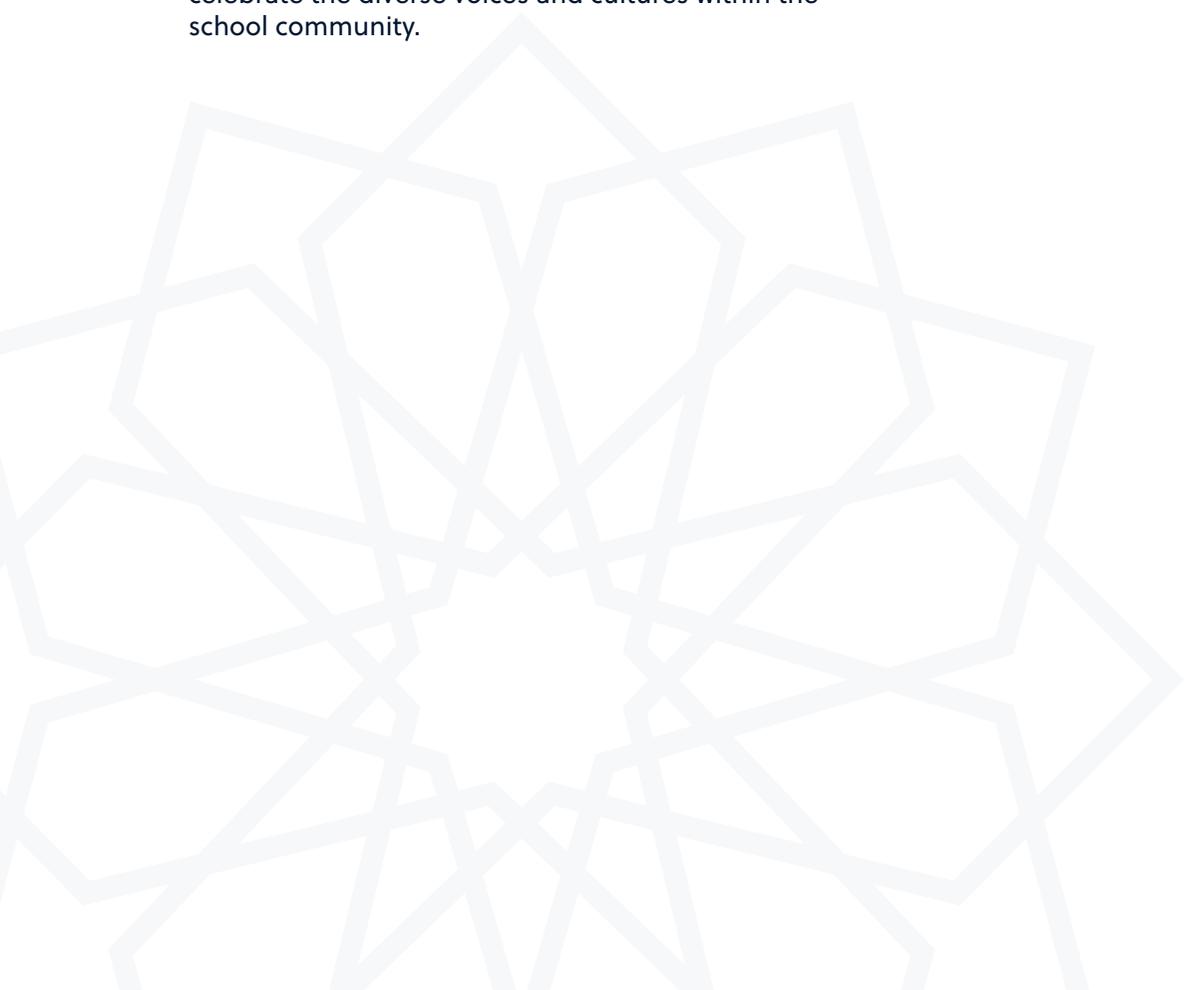
- Monitor student progress through rigorous assessment, offering personalised language learning pathways for all learners, including those requiring additional support or extension.
- Promote engagement through language clubs, international exchanges, cultural festivals, and global competitions, enhancing the student experience and the school's reputation.
- Oversee the design and delivery of a high-impact EAL programme, ensuring that students at varying stages of English language acquisition receive tailored support that enables full access to the curriculum.
- Collaborate with academic leaders and classroom teachers to embed EAL strategies across all subjects, ensuring differentiation, scaffolding, and language-rich learning environments.
- Introduce and manage systems for EAL student assessment, progress tracking, and reporting, using internationally benchmarked tools where appropriate.
- Provide strategic direction for EAL staffing, timetabling, and professional development, ensuring the programme is robust, well-resourced, and continuously improving.

## Parent and Community Engagement

- Build strong relationships with parents through transparent communication, curriculum workshops, and regular reporting on student progress.
- Develop partnerships with embassies, cultural institutions, universities, and international language boards, extending the reach and prestige of the school's multilingual offering.
- Curate multilingual and multicultural school events that celebrate the diverse voices and cultures within the school community.

## Compliance, Accreditation and Reporting

- Ensure full alignment with national and international education standards, including BSO, COBIS, and local regulatory requirements.
- Provide detailed reports and strategic insights to the Senior Leadership Team, Governing Body, and school inspectors.
- Stay at the forefront of global developments in language education, actively applying leading-edge research and practice.



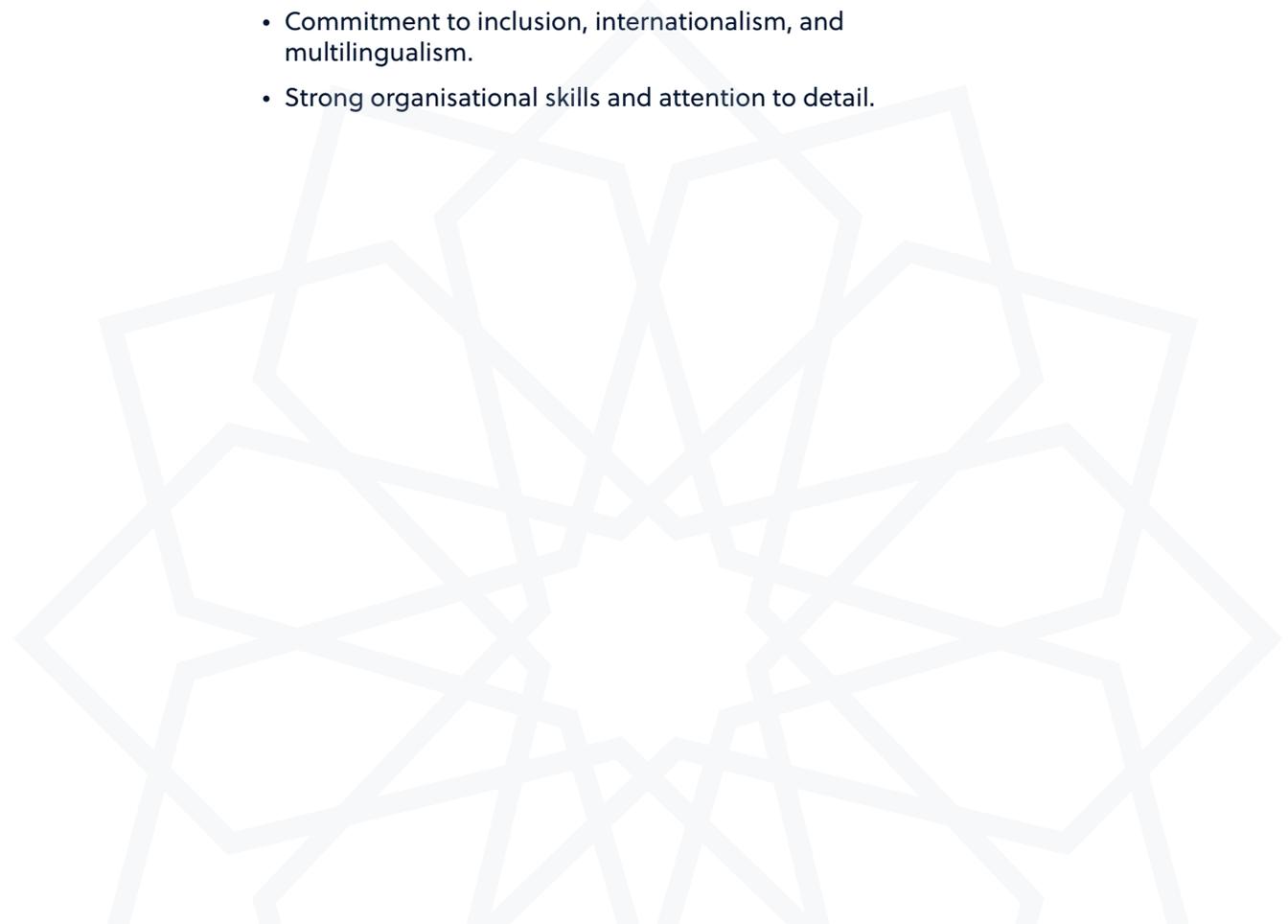
# The Person

## Qualifications and Experience

- A Master's degree in Linguistics, Education, Modern Languages, or a related field.
- Minimum 5 years of leadership experience in leading language programmes, preferably in British or international schools.
- Strong understanding of the National Curriculum for England and international qualifications.

## Personal Qualities

- Inspirational leadership and ability to drive academic excellence.
- Exceptional communication and interpersonal skills.
- Strategic thinking and the ability to plan long-term initiatives.
- Commitment to inclusion, internationalism, and multilingualism.
- Strong organisational skills and attention to detail.



# The Package

We believe that outstanding educators deserve outstanding support. Our compensation and benefits package reflect our deep commitment to attracting and retaining exceptional colleagues who share our ambition and values. Subject to individual status, our package includes:

**Salary** We offer a generous salary aligned to our internal salary scale, which is based on qualifications and experience. This scale is reviewed annually by the Governing Body to ensure it remains competitive with leading international schools. The salary reflects our expectation that staff contribute fully to the co-curricular, pastoral, and house life of the school. A strong commitment to holistic education is at the heart of our professional culture.

**Accommodation** A housing allowance is provided for international hires to support a high standard of living.

**Relocation Support** For international hires, flights are covered for the employee and eligible dependents. A relocation/shipping allowance is included to ease the transition.

**Annual Airfare** Annual return airfare is provided for international employees and eligible dependents.

**Medical Insurance** Comprehensive medical insurance is provided for the employee and dependents (where applicable).

**School Fee Remission** Subsidised education for up to two children attending Queen Elizabeth's School, Dubai Sports City.

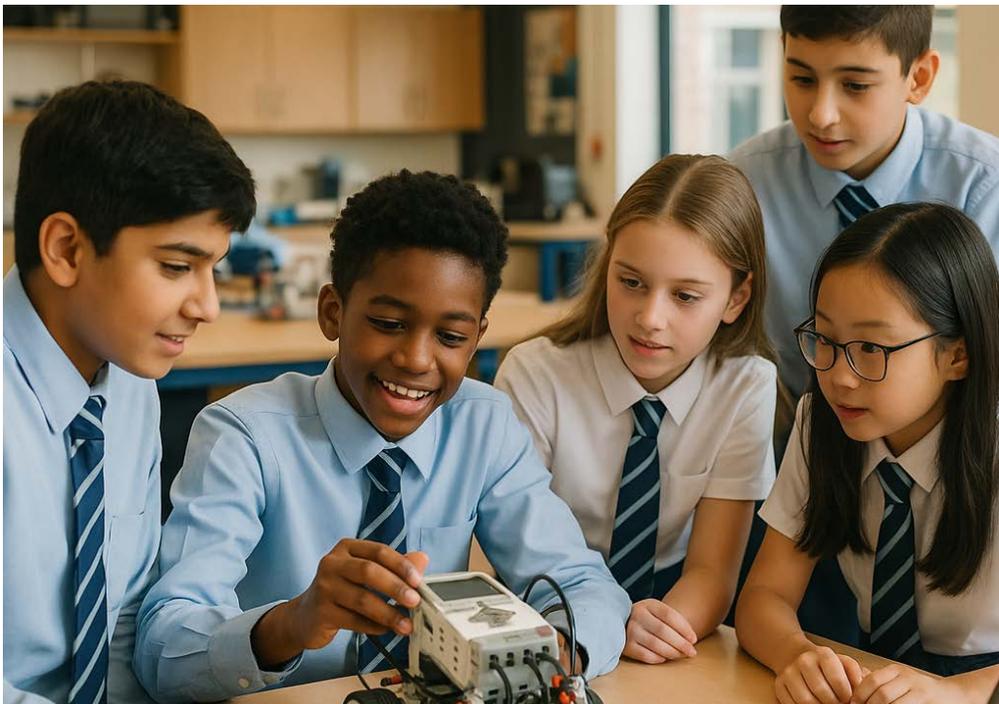
**Gratuity** End-of-service gratuity provided in accordance with local Labour Law.

**Professional Development** A dedicated Professional Development Fund is available to support continuous growth through courses, certifications, or attendance at leading educational conferences.

**Discretionary End-of-Contract Bonus** A discretionary bonus may be awarded upon completion of the contract, in recognition of performance and contribution to school life.

**Wellbeing & Staff Culture** A calendar of staff wellbeing and enrichment activities, focused on balance and connection. A supportive, inclusive environment where all colleagues are valued, inspired, and empowered.





# The Process

Applications should be submitted electronically via the TES platform. Please ensure that all required documents are uploaded as part of your application.

Shortlisted candidates will be invited to a two-stage interview process:

First stage: Panel interview with school leadership team.

Second stage: As part of the final stage, candidates will be asked to present their vision for delivering an outstanding Whole School Multilingual Education Programme to nurture confident, able, and responsible young people, in alignment with the mission of Queen Elizabeth's Global Schools.

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Queen Elizabeth's Global Schools are an equal opportunities employer and is deeply committed to safeguarding our students, ensuring their safety and wellbeing. We expect all staff and members of our community to share this commitment and to promptly report any concerns about a student's or community member's safety or wellbeing. Applicants must be willing to undergo rigorous child protection screening, including checks with past employers and providing Police Clearance Certificates from all countries that the applicant has resided in.

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Opening and operations are subject to the completion of the building and final approval from KHDA.



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\*Some images within this document have been generated using Artificial Intelligence (AI).